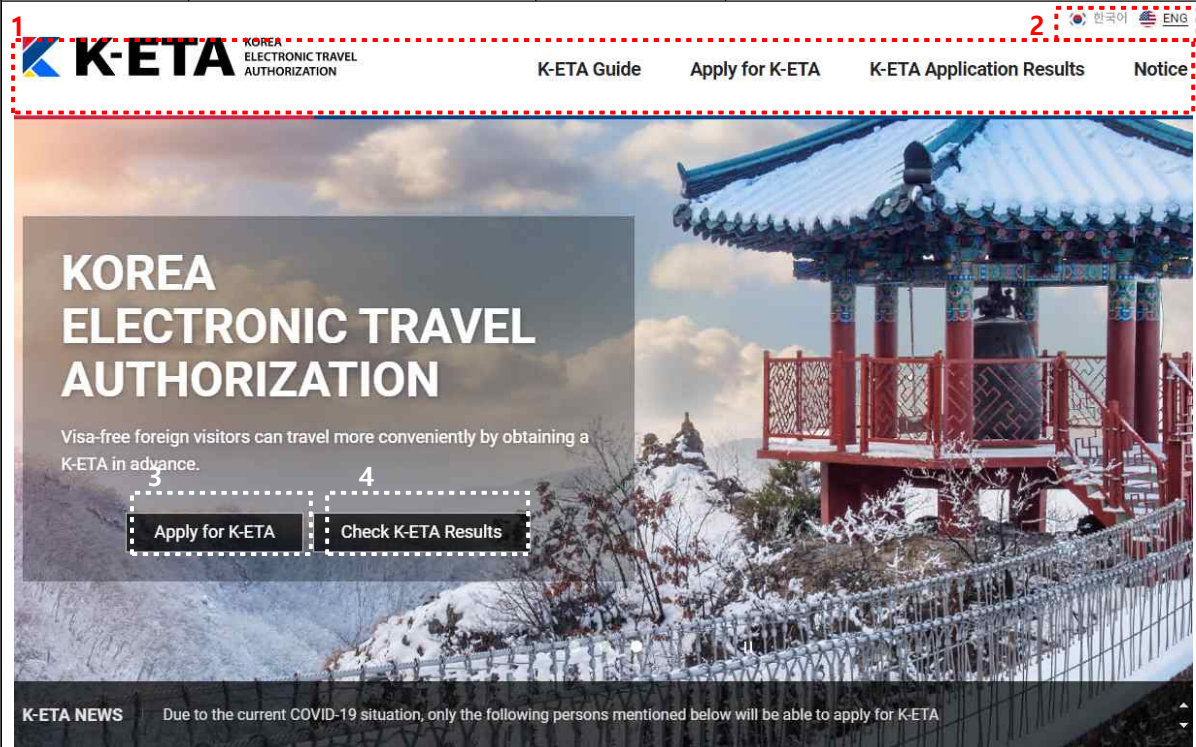




K-ETA Website User Guide

1. Main Page

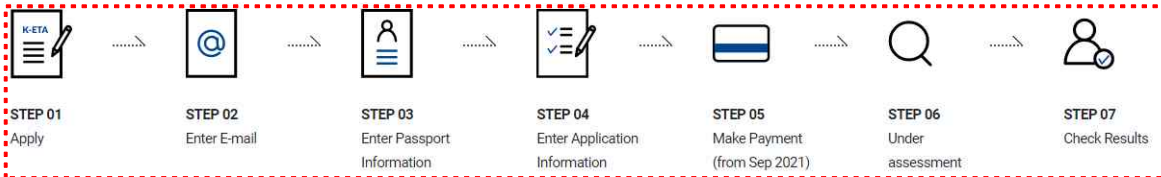
1) Main Page

Menu	Home	Title	Main Page 1/2
 <p>1 [K-ETA Logo]</p> <p>2 [Language Selector: 한국어, ENG]</p> <p>3 [Apply for K-ETA Button]</p> <p>4 [Check K-ETA Results Button]</p> <p>K-ETA NEWS Due to the current COVID-19 situation, only the following persons mentioned below will be able to apply for K-ETA</p>			
Description			
<p>This is the main page of the K-ETA official website.</p> <ol style="list-style-type: none">1. You can access each menu by clicking the menu without having to log in.2. You can select the language. (Available in English and Korean)3. Click the [Apply for K-ETA] to access the application page.4. If you have already completed your K-ETA application, you can check the results by clicking [Check K-ETA Results].			
Details			

K-ETA Apply

You should apply for the K-ETA at least 24 hours prior to boarding the flight or ship bound for the Republic of Korea.
You can apply for K-ETA on the K-ETA official website (www.k-eta.go.kr) or mobile App (K-ETA)

1



2



3

Ask Us Terms and Conditions of Use Privacy Family Site Ministry of Justice Go to

Electronic Travel Authorization(ETA) Center, Gimpo International Airport Immigration Office 38, Haneul-gil, Gangseo-gu, Seoul, Republic of Korea 07505

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법무부 출입국·외국인정책본부
KOREA IMMIGRATION SERVICE

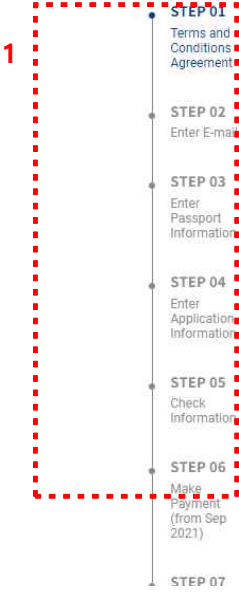
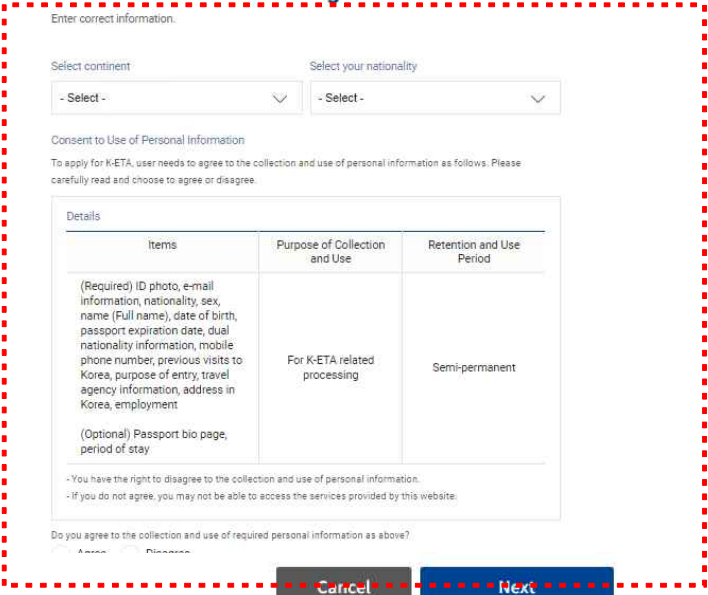
Description

1. This is a step-by-step process guide for K-ETA application. Please refer to the brief information for each step.
2. Links to associated websites.
3. FOOTER : Address of the Electronic Travel Authorization (ETA) Center of the Ministry of Justice of the Republic of Korea.

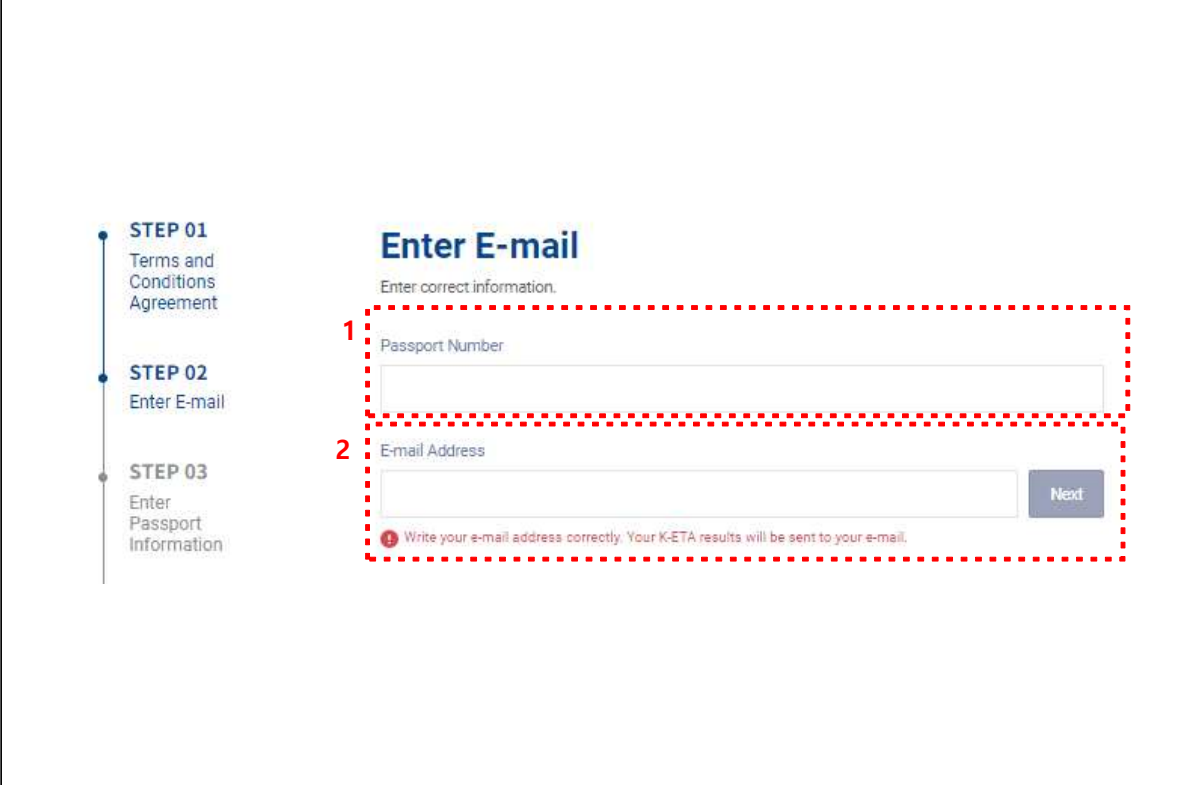
Details

2. K-ETA Application

1) Terms and Conditions Agreement

Menu	K-ETA Application	Title	Terms and Conditions Agreement									
		<p data-bbox="592 389 979 421">Terms and Conditions Agreement</p> <p data-bbox="592 427 718 443">Enter correct information.</p> <p data-bbox="592 472 675 488">Select continent</p> <p data-bbox="852 472 962 488">Select your nationality</p> <p data-bbox="592 501 651 517">- Select -</p> <p data-bbox="852 501 911 517">- Select -</p> <p data-bbox="592 546 788 562">Consent to Use of Personal Information</p> <p data-bbox="592 568 1066 607">To apply for K-ETA, user needs to agree to the collection and use of personal information as follows. Please carefully read and choose to agree or disagree.</p> <table border="1" data-bbox="592 613 1102 875"> <thead> <tr> <th>Items</th> <th>Purpose of Collection and Use</th> <th>Retention and Use Period</th> </tr> </thead> <tbody> <tr> <td>(Required) ID photo, e-mail information, nationality, sex, name (Full name), date of birth, passport expiration date, dual nationality information, mobile phone number, previous visits to Korea, purpose of entry, travel agency information, address in Korea, employment</td> <td>For K-ETA related processing</td> <td>Semi-permanent</td> </tr> <tr> <td>(Optional) Passport bio page, period of stay</td> <td></td> <td></td> </tr> </tbody> </table> <p data-bbox="592 887 962 902">- You have the right to disagree to the collection and use of personal information.</p> <p data-bbox="592 902 1002 918">- If you do not agree, you may not be able to access the services provided by this website.</p> <p data-bbox="592 943 954 958">Do you agree to the collection and use of required personal information as above?</p> <p data-bbox="592 958 735 974"><input type="radio"/> Agree <input type="radio"/> Disagree</p> <p data-bbox="820 987 922 1010">Cancel</p> <p data-bbox="963 987 1082 1010">Next</p>	Items	Purpose of Collection and Use	Retention and Use Period	(Required) ID photo, e-mail information, nationality, sex, name (Full name), date of birth, passport expiration date, dual nationality information, mobile phone number, previous visits to Korea, purpose of entry, travel agency information, address in Korea, employment	For K-ETA related processing	Semi-permanent	(Optional) Passport bio page, period of stay			
Items	Purpose of Collection and Use	Retention and Use Period										
(Required) ID photo, e-mail information, nationality, sex, name (Full name), date of birth, passport expiration date, dual nationality information, mobile phone number, previous visits to Korea, purpose of entry, travel agency information, address in Korea, employment	For K-ETA related processing	Semi-permanent										
(Optional) Passport bio page, period of stay												
Description	<ol style="list-style-type: none"> 1. The step you are currently accessing is marked in blue. 2. Select your nationality, consent to the terms and conditions agreement, and click [Next]. 											
Details	<ol style="list-style-type: none"> 1. In order to go to the next step, you must select your nationality and agree to the terms and conditions agreement. 2. K-ETA application will not be available if you select a nationality that is not eligible for K-ETA. 											

2) e-mail Verification

Menu	K-ETA Application	Title	e-mail Verification
			
Description			
<ol style="list-style-type: none">1. Enter passport number.2. Enter e-mail address and click [Next] to go to the next page.			
Details			
<ul style="list-style-type: none">- Passport number and e-mail address is required.			

Menu	K-ETA Application	Title	Passport Information 2/2
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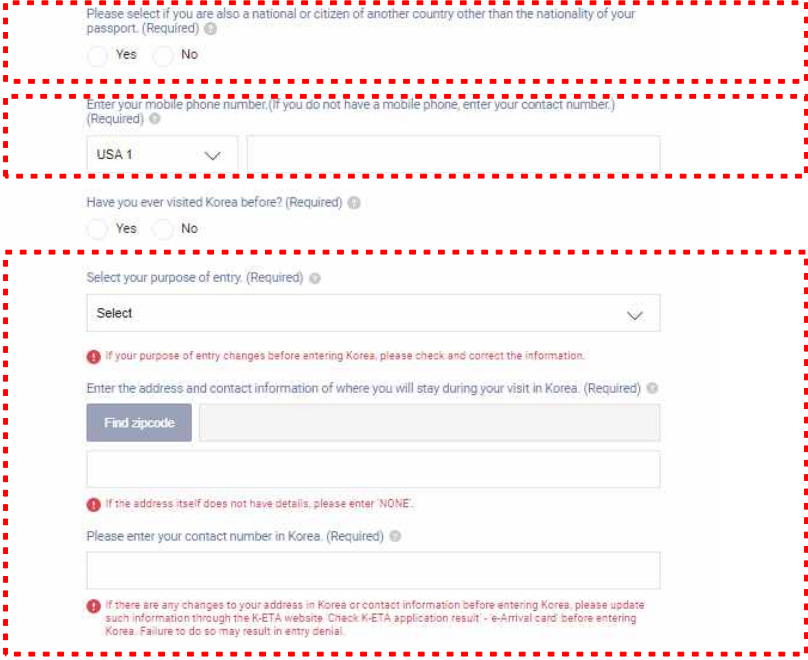
Description

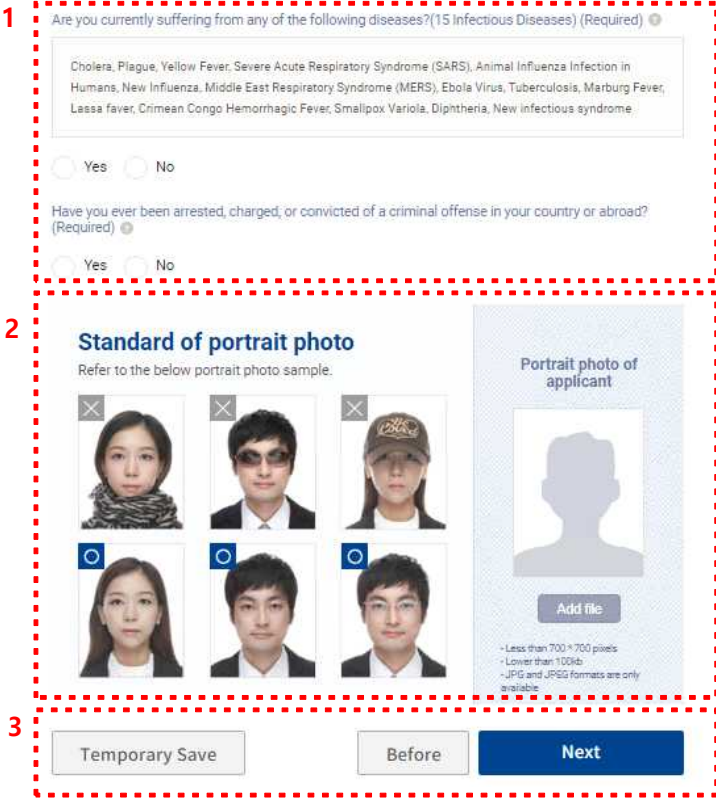
1. Refer to the sample image and enter your passport information correctly.
 2. After filling out all information, click [Next].

Details

1. All required fields must be filled out in order to proceed to the next step.

4) Required Information

Menu	K-ETA Application	Title	Required Information 1/2
<ul style="list-style-type: none"> STEP 01 Terms and Conditions Agreement STEP 02 1 Enter E-mail STEP 03 2 Enter Passport Information STEP 04 3 Enter Application Information STEP 05 Check Information STEP 06 Make Payment (from Sep 2021) STEP 07 Application Complete 		<h3>Required Information</h3>	
Description			
<p>This page is for entering required personal information such as purpose of entry, address and contact information in Korea.</p> <ol style="list-style-type: none"> 1. Select "Yes" if you are a national or citizen of another country other than the nationality stated in your passport. 2. Select the country code and enter your phone number that you use in your country. 3. Enter your purpose of entry to the Republic of Korea, address and contact number in Korea, and select your occupation. 			
Details			
-			

Menu	K-ETA Application	Title	Required Information 2/2
 <p>1 Are you currently suffering from any of the following diseases?(15 Infectious Diseases) (Required) ⓘ</p> <p>Cholera, Plague, Yellow Fever, Severe Acute Respiratory Syndrome (SARS), Animal Influenza Infection in Humans, New Influenza, Middle East Respiratory Syndrome (MERS), Ebola Virus, Tuberculosis, Marburg Fever, Lassa fever, Crimean Congo Hemorrhagic Fever, Smallpox Variola, Diphtheria, New infectious syndrome.</p> <p><input type="radio"/> Yes <input type="radio"/> No</p> <p>Have you ever been arrested, charged, or convicted of a criminal offense in your country or abroad? (Required) ⓘ</p> <p><input type="radio"/> Yes <input type="radio"/> No</p> <p>2 Standard of portrait photo Refer to the below portrait photo sample.</p> <p>Portrait photo of applicant</p> <p>Add file</p> <ul style="list-style-type: none"> - Less than 700 * 700 pixels - Lower than 100kb - JPG and JPEG formats are only available <p>3 Temporary Save Before Next</p>			
Description			
<ol style="list-style-type: none"> 1. If any of the 15 diseases is applicable to you, select 'Yes'. If not, select 'No'. 2. Refer to the sample ID photo image and upload your photo ID. Image file size should be at least 600 pixels. 3. If you click [Temporary Save], you can come back to the current application page when you access the K-ETA again by entering your passport number and e-mail address. Please note that you need to access the K-ETA website within 7 days or your application may be deleted. If you click [Before], you can go back to the passport information page. After filling out all information, click [Next]. 			
Details			
<ul style="list-style-type: none"> - All required fields must be filled out in order to proceed to the next step. - Your application may be disapproved if your ID photo image file does not comply with the standard requirements. 			

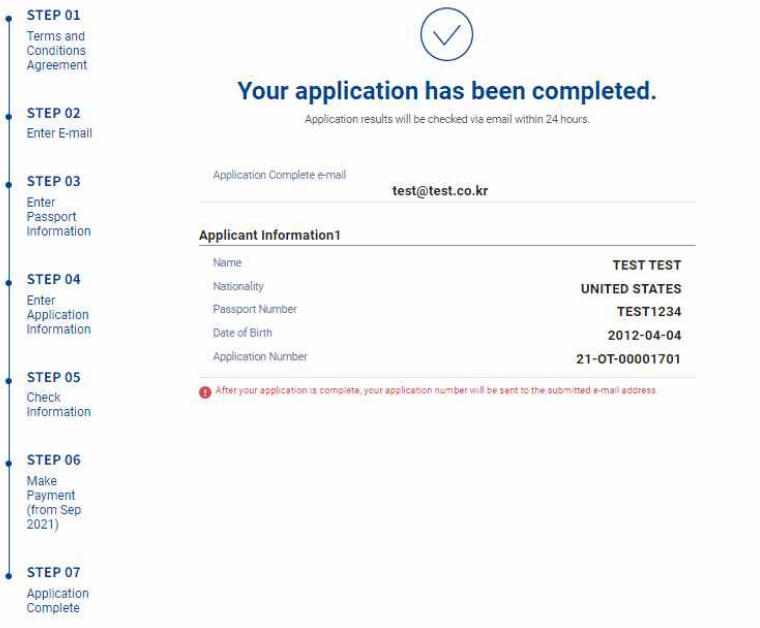
5) Check Information

Menu	K-ETA Application	Title	Check Information												
<ul style="list-style-type: none"> STEP 01 Terms and Conditions Agreement STEP 02 Enter E-mail STEP 03 Enter Passport Information STEP 04 Enter Application Information STEP 05 Check Information STEP 06 Make Payment (from Sep 2021) STEP 07 Application Complete 	<div style="text-align: center;"> <h3>Check Information</h3> <p>This is the final confirmation of the application. If there are additional members to include, please use 'Add Members'.</p> <p>Applicant Information1 My self_ (Completed)</p> <hr/> <p>Passport Information</p> <table border="0"> <tr> <td>Nationality</td> <td>UNITED STATES</td> </tr> <tr> <td>Name</td> <td>TEST TEST</td> </tr> <tr> <td>Date of Birth</td> <td>2012-04-04</td> </tr> <tr> <td>Sex</td> <td>M</td> </tr> <tr> <td>Passport Number</td> <td>TEST1234</td> </tr> <tr> <td>Passport Expiration Date</td> <td>2025-03-14 <input type="checkbox"/> Edit</td> </tr> </table> <hr/> <p>Required Information</p> <p>If you are a national or citizen of another country other than the nationality stated on your passport: N</p> <p>Mobile phone number: 1-12341234</p> <p>Previous visit to Korea: N</p> <p>Purpose of entry: Training</p> <p>Address of where you will stay in Korea: (11111) 5764 Geumgang-ro Pocheon-si Gyeonggi-do Idong-myeon 1234</p> <p>Contact information in Korea: 0212341234</p> <p>Job: Office worker</p> <p>Disease: N</p> <p>Criminal history: N <input type="checkbox"/> Edit</p> </div> <div style="margin-top: 10px;"> <p>1. <input type="button" value="Fold ^"/></p> <p>3. <input type="button" value="Add Members"/> <input type="button" value="Finish"/> 4</p> </div>			Nationality	UNITED STATES	Name	TEST TEST	Date of Birth	2012-04-04	Sex	M	Passport Number	TEST1234	Passport Expiration Date	2025-03-14 <input type="checkbox"/> Edit
Nationality	UNITED STATES														
Name	TEST TEST														
Date of Birth	2012-04-04														
Sex	M														
Passport Number	TEST1234														
Passport Expiration Date	2025-03-14 <input type="checkbox"/> Edit														
Description															
<p>This page is for the final review of your application information.</p> <ol style="list-style-type: none"> You can check the information you have provided so far by clicking [See More]. If you need to make any changes, click [Edit]. You can add your family or group members by clicking [Add Members]. (You can add up to 30 people.) When clicking [Finish], you will be able to pay your application fee (including your family/group members). 															
Details															
<ul style="list-style-type: none"> - If you have other people traveling with you, you can add up to 30 people. 															

6) Payment process

Menu	K-ETA Application	Title	Payment process
Description			
<p>This page is for completing the payment process using a credit card.</p> <ol style="list-style-type: none">1. Select “Agree to all terms and conditions.”2. Enter your credit card information.3. Select “Next” to proceed and finalize the payment.			
Details			

7) Application Complete

Menu	K-ETA Application	Title	Complete										
 <p>STEP 01 Terms and Conditions Agreement</p> <p>STEP 02 Enter E-mail</p> <p>STEP 03 Enter Passport Information</p> <p>STEP 04 Enter Application Information</p> <p>STEP 05 Check Information</p> <p>STEP 06 Make Payment (from Sep 2021)</p> <p>STEP 07 Application Complete</p> <p>Your application has been completed. Application results will be checked via email within 24 hours.</p> <p>Application Complete e-mail: test@test.co.kr</p> <p>Applicant Information1</p> <table border="1"> <tr> <td>Name</td> <td>TEST TEST</td> </tr> <tr> <td>Nationality</td> <td>UNITED STATES</td> </tr> <tr> <td>Passport Number</td> <td>TEST1234</td> </tr> <tr> <td>Date of Birth</td> <td>2012-04-04</td> </tr> <tr> <td>Application Number</td> <td>21-OT-00001701</td> </tr> </table> <p><small>After your application is complete, your application number will be sent to the submitted e-mail address.</small></p>				Name	TEST TEST	Nationality	UNITED STATES	Passport Number	TEST1234	Date of Birth	2012-04-04	Application Number	21-OT-00001701
Name	TEST TEST												
Nationality	UNITED STATES												
Passport Number	TEST1234												
Date of Birth	2012-04-04												
Application Number	21-OT-00001701												
Description													
<p>This is the confirmation page after you made the payment. You can also check the information you provided.</p> <p>After submitting your application, you will be able to check the results with your application number or passport number and date of birth by clicking [Check K-ETA Results] located at the top side of the screen.</p>													
Details													
-													